Step 1 – Log on to <u>CMPC Bridge</u>

• If you do not yet have a CMPC Bridge account/log on, please contact <u>Kathleen Smith</u>.

Step 2 – Select the "Giving" on the left side of the screen.



Step 3 – Select "+ Give" near the top of the Giving page



Step 4 – Select the applicable Year's <u>General Fund</u>.

\$0.00	2024 General Fund	-	
		+ Another Fund	
GIVE ONCE	GIVE MI	LTIPLE TIMES	
Gift date Today		•	
SUMMARY	\$	\$0.00 total	

Step 5 – Select "Give Multiple Times" and complete the dollar amount and frequency, then click Continue.

0.00	2024 General Fund				•
				+ Anothe	r Fund
	GIVE ONCE		GIVE MULTIPLE T	IMES	
EVERY WEEK	EVERY 2 WEEKS	EVERY MONTH	TWICE A MONTH	EVERY 3 MC	NTHS
art date Today				•	+ END
	SUMMARY		\$0.00 every week		

You will receive an acknowledgement screen and email upon completion.