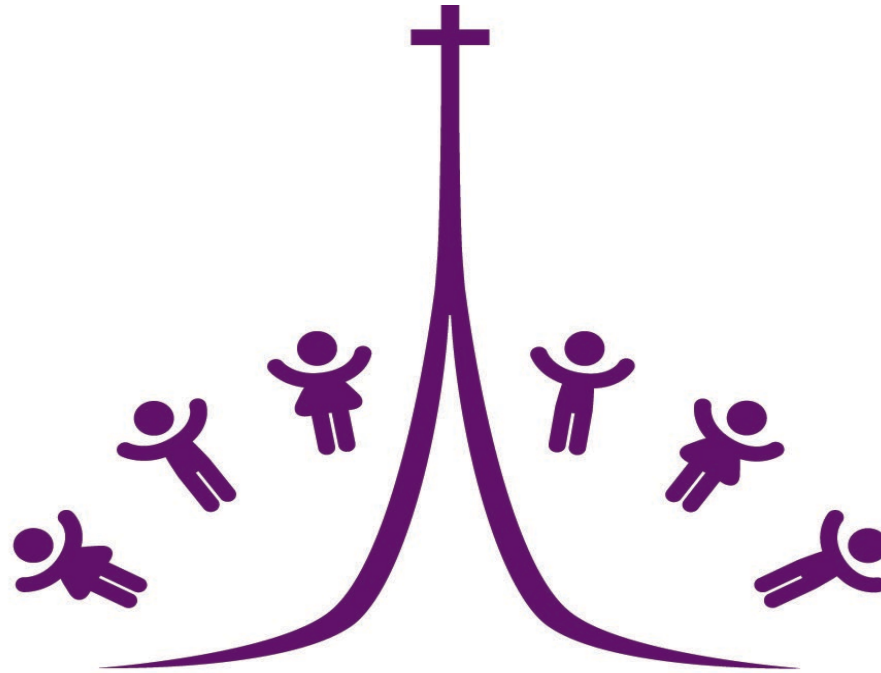


WELCOME PARENTS



Christ Memorial  
Christian Preschool



# Our Terrific Staff

- 2 Day and 3 Day Teachers and Assistants
  - \* Mrs. Rosti and Mrs. Benzing (Classroom Love)
  - \* Mrs. Nienhuis and Mrs. Wheelock (Classroom Joy)
- 5 Day Teacher and Assistant
  - \* Mrs. Smith and Mrs. Scheid (Classroom Hope)
- Staff Support
  - \* Mrs. Stine



# School Schedule

**School Calendar** – Available on our website and posted on the parent board

**Special Events/Fieldtrips** – Updated and posted soon

**Inclement Weather Policy** – If HCPSS is closed due to inclement weather we are also closed. If HCPSS is open 1 or 2 hours late, we will open at 10:30 am and close at 12:30 pm.

**Emergency Closings** – You will be notified by the school if we need to close early.



# Arrival and Dismissal Policies

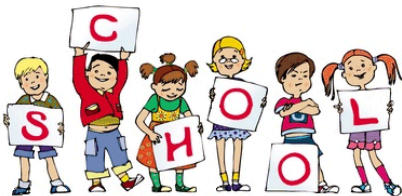
**Arrival** – Class begins at 9 am, please do not arrive before 8:55 am. Enter through the front door of the church building and exit via the playground door. Online sign-in required via the website, QR Code or tablet outside classrooms.

**Dismissal** – Please wait in large room for your child to be dismissed. We ask that parents wait close to their classroom doors to speed up the process. Please no cell phones.

**Playground** – Please wait inside if we are on the playground when you arrive for dismissal.

**Changes** – Please provide a note notifying teachers of a change in dismissal, email to the preschool office will also be accepted.

**Security** – The preschool doors will be locked each morning at 9:15 am and reopen at 11:50 am. To gain access to the school during the locked hours you will need to ring the doorbell and the director will be able to provide you entrance.



**September Dismissal** – The three-year-old classes will dismiss at 11:30 am until October 4<sup>th</sup> , all other classes will end at 12 Noon.



# Financial Procedures

*We are a non-profit preschool, and we depend on your tuition payments to keep the school running!*

***SEPTEMBER TUITION DUE BY 5 PM THIS FRIDAY!***

**Tuition Payments** – All payments will be made online just as you completed the registration payment. Visit the preschool website and select the purple box Preschool Payments on the right side of the screen.

**Online Profile** – This is not required to complete payment. However, if you do create a profile, please be sure to remember the email address you used and password you created.

**Re-occurring Payments** – You can create a re-occurring monthly payment. Enter your monthly tuition amount. Select frequency = monthly; Start Date = 9/1/22; End Date = 5/1/23

**Due Date** – Tuition is due by the 10<sup>th</sup> of each month. Make sure you account for weekends when making your tuition payment

**Late Fees** – After the 10<sup>th</sup> a late fee of \$10 will be assessed.

**Late Pick-Up Fines** – There is a fine for constant lateness. The fee is \$10 for every 5 minutes. The late fee is payable to the teacher upon pick-up.



# Emergencies



**Emergency Forms – Very Important! This form was completed as part of your registration paperwork. These forms are used to determine who we contact if there is an emergency for your child. These forms also provide us with the names of those given permission to pick up your child.**

*We will not release your child to anyone who is not on your emergency form, unless we have a written note or email to the office from you! A phone call does not suffice, permission must be in writing.*

*If we have not previously met the person picking up your child but they are listed on the emergency form, they must have ID to present.*

**Please make sure to update this form in the preschool office as needed throughout the year.**

# Absences and Illness

**Notification** – Please inform the school via email, at [preschool@cmppcusa.org](mailto:preschool@cmppcusa.org) , if your child will not attend school due to illness.

**Planned Absences** – Please provide a note to your child's teacher prior to your absence.



*If your child develops a fever, or is complaining of not feeling well, we will notify you using the information you provided on the emergency form. Children must be picked up within 15 minutes of parent notification. The child will be removed from the classroom and be with Mrs. Gallagher until pick up.*

# COVID Protocols

*We are all in this together. We want to create the safest and healthiest environment for everyone. Please do the best you can to keep your sick child at home and inform us of any concerns.*

Our Covid Guidelines for the 2022/23 school year were emailed to families this month and are available on the preschool website, on the page labeled

**Information for Parents.**

We will be using the guidelines currently provided by the CDC and Howard County Health Department to apply our COVID Protocols.



# Exposure to COVID-19

## Take action if you're exposed to COVID-19

### EVERYONE:

Watch for  
symptoms for  
10 days



Wear a mask  
around others  
indoors for 10 days

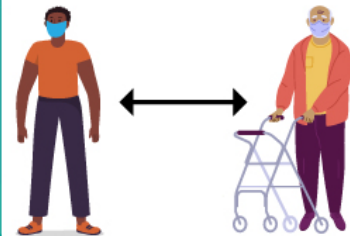


Test 5 days after  
exposure (or sooner  
if you have  
symptoms)



If positive, follow  
isolation guidance

Take extra  
precautions for 10  
days when around  
people more likely  
to get very sick



[bit.ly/MMWR7133](https://bit.ly/MMWR7133)

AUGUST 11, 2022

**MMWR**

# Positive for COVID-19

## Take action if you test positive

**DAY 0**



**Everyone:**

Stay home and away from others (isolate)

**People at high risk for severe illness:**

Talk to your doctor about treatment

**End isolation on day 6 or later**

if you never had symptoms or if you are fever-free for 24 hours and other symptoms improved



**DAY 11 or later**

**Everyone through day 10:**

- Wear a mask OR use 2 negative antigen tests to decide when to stop wearing a mask
- Avoid people at high risk of getting very sick



See CDC's isolation guidance for more info:

[bit.ly/COVID19Isolation](https://bit.ly/COVID19Isolation)

AUGUST 11, 2022

**MMWR**

# Preschool Snack



**Snacks** – Children will need to bring a labeled water bottle each day. Teachers will refill these water bottles as needed. A snack will be served daily. Parents will rotate providing snacks for the class. A monthly snack calendar will be sent home with your child at the beginning of each month. Preschool will provide snack the first week of school. If you are unable to provide snack on your assigned day, we suggest you ask another family to swap days. All snacks are to be unopened and sealed when they are brought to class. We encourage healthy snacks and will provide a list of suggested snack items with the first snack calendar.



# Allergies

*If there are children with specific food allergies, we will notify you through the snack calendar. If your child has a specific allergy and you have **not** noted it in your Health Inventory, please notify Mrs. Gallagher via email as soon as possible.*



# Clothing

**Change of Clothes** – We ask that you provide us with a change of clothing for your child on the first day. The clothes should be put in a large Ziploc bag with your child's name on it. Please remember to change out these clothes as the weather changes. You can bring these clothes with you to Open House this week if you would like.

**Label** – Please label all clothing and belongings your child brings to school, especially coats.

**Shoes** – No open toed shoes should be worn at school. This is a safety issue.

**School T-Shirts** – Each child will receive a School T-shirt that they can wear at anytime. We will be asking children to wear these shirts for all fieldtrips.

**School Tote Bags** – Each child will receive a School Tote Bag to bring to school each day for paper and project distribution at dismissal. Please bring everyday.



***Returning Students – Please use your preschool t-shirt and tote bag from last school year.***

# Home and School Communications

**Email** – Most communication comes home via email. Please check your email settings to ensure messages from the preschool are not going into a spam folder or promotions folder.

**Monthly Newsletters** – Will be distributed via email and posted online on our website.

**Daily Activities** – Outside your child's classroom each day will be a note from the teachers describing the activities of the day.

**Parent Teacher Conferences** – These take place twice a year, in October and March during school hours.

**Progress Reports** – These will come home twice a year, in March and May.

**Anytime** – Whenever you need to speak to your child's teacher, please make arrangements either before or after school to speak with them privately. Our teachers are happy to meet with you. The Director is always available either in person, by phone or through email.







Christ Memorial  
Christian Preschool

# Amazon Wish List

Many of you have asked how you can support the preschool and teachers this year. We have created an Amazon Wish List that you can use to find items we will need to create the best preschool environment possible.

We will share this list via the September Newsletter, and you will also be able to find it on our website. As always, we greatly appreciate the support of our families and preschool community.

# Open House Events

We are so excited to welcome everyone tomorrow and Friday for our Open House Events.

Here are a Couple Reminders:

- One adult to attend with your child.
- No siblings can attend due to space constraints.
- Teachers will be there to welcome students.
- Schedule:

Thursday, September 1 <sup>st</sup>	9:30 – 10:15 am	2 Day Classes – Last Names A-K
Thursday, September 1 <sup>st</sup>	10:30 – 11:15 am	2 Day Classes – Last Names L-Z
Friday, September 2 <sup>nd</sup>	9:30 – 10:15 am	3 Day Classes – Last Names A-H
Friday, September 2 <sup>nd</sup>	10:30 – 11:15 am	3 Day Classes – Last Names I-Z
Friday, September 2 <sup>nd</sup>	9:30 – 10:15 am	5 Day Class – All Students



# First Week Preschool Schedule

5-DAY CLASS (Tuesday, 9/6, Wednesday 9/7, Thursday 9/8 & Friday 9/9)  
9am -NOON

3-Day Classes (Wednesday 9/7 & Friday 9/9)  
9am-NOON

2-DAY CLASSES (Tuesday 9/6 & Thursday 9/8)

	9-10:00 am	10:30- 11:30 am
<b>MRS ROSTI &amp; MRS BENZING'S CLASS - LOVE</b>		
LAST NAME BEGINS WITH	A - K	L - Z
<b>MRS NIENHUIS &amp; MRS. WHEELOCK'S CLASS - JOY</b>		
LAST NAME BEGINS WITH	A - K	L - Z

*Note: The 2-day classes end at 11:30 during September  
Beginning on October 4<sup>th</sup>, they will end at NOON.*

# Still Have Questions



- Check Out Our Website

[www.cmpcusa.org/preschool](http://www.cmpcusa.org/preschool)

- Refer to the Parent Handbook – Available on the website under Information for Parents.
- Or Just Ask Me  
*410-997-8011 or preschool@cmpcusa.org*

# You can like us on Facebook

Christ Memorial Christian Preschool





Christ Memorial  
Presbyterian Church

## LOGOS Program

**Dates:** Wednesday Night - October through  
March Program

**Times:** 5:15 - 8:00 pm

**Involves:** 4 Components - Recreation, Bible,  
Dinner/Family Time and Worship Skills

**Cost:** \$150 for the whole year!

**Reason:** It's Super FUN!

**Contact:** Elyn Thomas at [elynthomas@gmail.com](mailto:elynthomas@gmail.com)