

Presbyterian Church

2016 Annual Report



Dear Reader,

In 2016 we marked and celebrated the fifth anniversary of my ministry here at CMPC. I felt so loved and blessed as you, my brothers and sisters, showered me and my family with your love, affection, and appreciation. To say that the last five years have been incredible would be a gross understatement. I thank God continually for the privilege of ministering in and from this place—with you, my family of faith. We continue to do much good work on behalf of our Lord and Savior Jesus Christ—for one another and for many beyond these walls.

Last year was, of course, no different in that regard. It was a difficult year in many ways. But, it was also filled with countless blessings because our God is so very good. In these pages you will find reports on the many programs and ministries of CMPC in 2016. We go through this exercise each year in order to reflect on the goodness of God and community—to remember our blessings so that we may properly give thanks and so that we may be strengthened in our times of trial. These pages chronicle our life together so that we, and the generations to follow, may look back and see God's hand at work even more clearly.

As we reflect we also turn our focus to the future—immediate and long term. This new year is full of promise as well—especially as we make progress on our Ministry Expansion Plan. To be sure, the next 12 months will have their own fair share of challenges and triumphs. The good news is that we never face those challenges or celebrate those triumphs alone. We have one another and we have our God.

Thank you to all who made 2016 a year to remember here at CMPC and, as always, thanks be to God!

Peace in Christ, Rev. Scott W. Hoffman

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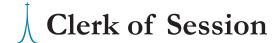
Grateful to God for his constant loving presence and guided by his Word, we are called to be a people who:

- Praise God in worship and in our daily lives
- Grow Biblically and spiritually in our life together,
- · Reach out as witnesses of Jesus Christ, serving those in need, and
- Share Christ's love with one another and everyone we meet.



We believe that God is calling members of Christ Memorial Presbyterian Church to:

- Live as brothers and sisters in Jesus Christ, strongly bound together in loving relationship and equipped for ministry to one another and to the wider community.
- Engage all ages in uplifting worship that offers a variety of ministry styles to connect with everyone.
- Grow Biblically and spiritually by offering all children, youth, and adults a variety of educational opportunities on Sunday mornings and throughout the week.
- Reach out to the unchurched in our community -- especially younger families and adults, empty-nesters, and believers who have no active church home -- and invite them to participate in ministry with us.
- Emphasize mission by focusing on thriving projects and seeking meaningful opportunities for all members and youth.
- Strengthen our church community through love for one another, providing a variety of fellowship activities and outreach events that extends beyond church walls.
- Update and beautify our building and grounds to create new possibilities for worship and service in Christ's name.



Membership Changes:

The changes in membership during 2016 are presented in the Table:

Active Members - December 31, 2015			431
Additions through Profession/Reaffirmation	12		
Additions through Letter of Transfer			
Total Gains		12	
Losses by Letter of Transfer			
Deaths	4		
Deleted from Active Roll			
Total Losses		4	
Active Members - December 31, 2016			439

Baptisms:

Eight infants and two children were baptized in 2016.

Worship Attendance:

Average worship attendance for all 2016 services was 175. Services with the highest attendance were the 10:30 a.m. Easter Sunday Service, with 346, and the 5 p.m. Family Friendly Christmas Eve Service, with 339.

Membership Demographics:

On Dec. 31, 2016 church membership consisted of 227 females and 212 males.

Membership as broken down by age group:

Age 25 and under:49Age 26-35:55Age 36-55:93Age 56-64:65Age 65 and older:94Non-declared:83



The Session

Moderator: the Rev. Scott Hoffman Treasurer: Tom Mawhinney Clerk of Session: Janene Holzberg Assistant Treasurer: Bill Anderson

Class of 2017	Class of 2018	Class of 2019
Shelley Clemens Personnel*	Sue Ashman Stewardship*	John Kim Christian Education
Maha Davies Nominating*	Ron Brown Worship & Music*	Don Kyle <i>Property</i>
Janene Holzberg Clerk of Session	Terry Brown Property*	Joe Marinelli Worship & Music
Don Neely Mission & Local Outreach*	Bill Gretsch Stewardship	Jeff Orndorff Property
Liz Perraud Christian Education*	Leta Loring Finance*	

^{*}Denotes chair or co-chair

The Elders who rotated off the Session in December 2016 were: Allen Exner, Rashid Gill, Elise Jordan, Steve Kappes, and Don Mitchell. We thank them for their service.

The Board of Deacons

Moderator: Ashlee Hoffman Secretary: Rotating Monthly

Class of 2017	Class of 2018	Class of 2019
Kris Bloom Care and Wellness*	Maddon Barham Fellowship	Sandi Chapasko Membership & Hospitality
Gil Burckart Membership & Hospitality*	Lisa Gavan Membership & Hospitality	Laura Frantz Fellowship
Ashlee Hoffman Moderator	Rick Mills Fellowship	Markita Garner Care & Wellness
Todd Stubbs Fellowship*	Rob Reese Fellowship	Cindy Pettit Fellowship
Lucy Neely Care and Wellness	Tim Richards Membership & Hospitality	
	Noah Teshome Membership & Hospitality	

^{*}Denotes chair or co-chair

The Deacons who rotated off the Board in December 2016 were: Bob Clemens, Marjay Laske, Marilyn Mills, and Bill Ryder. We thank them for their service.

Nominating Committee of the Congregation

Committee Members

Maha Davies – Chair, Janene Holzberg – Elder Representative, Rob Reese – Deacon Representative, Jan Keister, Member at large, Eleanor Orndorff, Member at large, Kathleen Hong, Member at Large and Connie Tressler, Member at large

Conduct of Business

We had nine formal meetings on the monthly Committee Night. Each meeting was opened and closed in prayer with a short devotional following the opening prayer. Most of the work of this committee occurred between meetings using electronic methods of communication. To gather nominations, recommendation forms were included in Sunday bulletins and letters to potential candidates were sent. Countless phone calls were made and many personal discussions were had with potential officers.

Discernment

We utilized a process of discernment based on scripture which was similar to previous years and was consistent with the call process practiced at Presbytery and in LOGOS. This process was documented and is commended to future committees. It covers everything from writing position descriptions based upon the work of previous committees, identifying what gifts of leadership are needed, forming candidate pools, discernment, and identifying matches.

Selection of Candidates

The entire membership was reviewed and each person's talents, experience, and service were compared to the needs of the various positions. Recommendations were solicited and received by the committee and were given full consideration. Realizing the limits of knowledge within our committee, we sought input from members of the congregation and the Pastor. We prayed and trusted in the Lord to guide us. We sought to obtain balance on the various boards of the Church, considering the demographics, the needs of the boards, and the candidate pool. To decide, we prayed and built consensus.

Nominations Made and Unanimously Approved by the Congregation

Elders for a three year term: Don Kyle, Jeff Orndorff, John Kim and Joe Marinelli. Deacons for a three year term: Cindy Pettit, Markita Garner, Laura Frantz and Sandi Chapasko 2017 Nominating Committee: Kathleen Hong, Yvonne Reese, Ryan Jenkins and Dave Carmean

Summary

It was truly a learning process to serve on this committee. We relied on the Lord to help us identify and call the candidates. Pastor Scott was always available to encourage, suggest and guide us. In the end, the Lord's will was done and our work completed.

Respectfully submitted, Maha Davies, Committee Chair



In 2016, the Communications Committee of Christ Memorial Presbyterian Church continued to stabilize and improve our church's Information Technology (IT) infrastructure. We also made some improvements to the Audio-Visual (AV) equipment available for our church programs.

In the past year, the committee worked with our Communications Coordinator, Katie Foster, on expanding those we reach about our church's opportunities with Facebook ads and updating how we reach out to our own congregation through many media methods.

We thank all those who have assisted us in our many efforts over the past year. Special thanks to the other members of the committee for 2016: Jeff Bruce, Lindsey Kim, Katie Foster, and John Sullivan. The coming year will be an exciting and busy one and we are looking forward to continued improvements with the aspects of communications at CMPC.

Blessings, Jeff Seymour, Committee Chair



The Christian Education Committee is composed of members-at-large as well as representatives from a number of significant church programs. CE also serves as a liaison for the scouts who meet at CMPC.

The 2016 Christian Education Committee was made up of the following individuals: Sandi Chapasko, Heather Gallagher, Christina Hsu, Carrie Jenkins, Megan Jones, John Keister, Liz Perraud, Jane Preston, Jennifer Seinfeld, Dave Rose, and Becky Zordan. These people are strongly committed to the ongoing Christian discipleship of the adults, youth, and children of our congregation.

Our committee is charged with:

- Support and oversight of Christian Education programs
- Oversight of volunteer screening policy
- Third Grade Bibles and Graduation Sunday
- Identifying and training teachers and curriculum approval
- Support and oversight of CMPC Preschool
- Confirmation class
- Support and oversight of CMPC nursery/child care
- Support and oversight of Boy Scouts and Cub Scouts

The CE programs are only possible because of the many people who volunteer to make them happen and those who participate in the gatherings and programs.

Respectfully submitted, Liz Perraud, Moderator Christian Education Committee

GIFT: Generations In Faith Together

Our GIFT gatherings celebrated a second full year in 2016. The goal of our GIFT program is to help our participants build a personal relationship with Christ while building relationships with others of all ages. The program includes an educational component based on exposure to and discussion of scripture and seeks to be intentionally intergenerational. GIFT events usually include a shared meal, fellowship, learning (sometimes all ages together and sometimes "parallel learning") and a worship component.

April: Movie Night

With over 40 in attendance, people of all ages gathered to eat pizza and popcorn and watch the movie "Up" in Fellowship Hall on the big screen. We discussed what the Bible has to say about friendships and afterwards in small groups shared what the movie showed about friendships and how we might invite people to make friends at CMPC.

May: Food Packaging Mission

100 adults and youth and about 18 children participated in 2 shifts to double our meals over last year and package 20,000 meals to be shipped to Nicaragua. The impact of our work will be felt by a community thousands of miles away. Each meal provides much needed nutrition to undernourished children and families, We are appreciative of the partnership with the Mission Committee and a 5th Sunday Offering to provide enough funding to make this event happen.

October: All-Church Retreat

Over sixty people, ranging in age from 2 to 82, headed from Sunday morning worship to Circle D Farm about twenty miles from the church. After a cookout lunch provided by our hosts, the day centered on a theme of "trust." Bible study on the Israelites' hike to and through the Red Sea began with a hike of our own. Dividing by birthday months which mixed the ages well, each small group wandered along paths and through fields in search of things beginning with each letter of the alphabet.

Everyone came back together for an audience participation's reading of the parting of the Red Sea (Exodus 14:19-31). We had conversations on how difficult it must have been for the Israelites to trust God to provide a safe passage. We transitioned to the New Testament to remember the story of Jesus calling Peter to step out of the boat and walk upon the water (Matthew 14:22-33) and how difficult it must have been for Peter to trust Jesus to provide a safe passage. Around picnic tables the birthday small groups wrestled with conversations on trusting God to provide safe passages in our own difficult times. Each group was then given supplies to create a foam and paper sailboat for water-filled gutter races.

The rest of the afternoon was filled with a friendly kickball game, table crafts, corn hole, horseshoes, mini golf, basketball or just sitting and chatting. We closed our retreat with songs and prayer and then headed back to town.

Retreat planning team: Lauren Anderson, Heather Barham, Ashlee Hoffman, Scott Hoffman, Liz Perraud, Todd Stubbs.

November: Creation

Our November GIFT gathering used a creation theme which immediately followed worship and included lunch. It was attended by about 40 people. After opening by singing, "This is My Father's World," Pastor Hoffman shared some insights on creation and then we watched a short video visualizing the six days. Table groups were formed by two birthday months together and each was assigned one creation day to make a poster. The gathering concluded with the sharing of our posters and a responsive reading.

GIFT: Generations In Faith Together (cont.)

December: Mission and Christmas Music

Christ Memorial's "Merry Mission and Music" was a wonderful afternoon enjoyed by our largest turn out yet for a GIFT event. Our Christian Education, Fellowship, Worship, and Mission committees collaborated to provide a time for all generations to pack hygiene kits for those in need, enjoy a hot lunch, and to learn about and sing Advent and Christmas songs.

Following the morning's "pulpit swap" when Pastor Hoffman preached in Baltimore and Pastor Hankins preached here, our friends from Trinity Presbyterian Church joined us for the meal and music. We ended our afternoon together with the Trinity folks teaching us a rousing gospel Christmas song called, "Jesus, Oh What a Wonderful Child."

Nursery

CE continues to coordinate the nursery for the youngest members of our congregation. Our nursery staff provides care during the 10:30 worship service, LOGOS, Board meetings, Committee meeting nights and many special services and events. Our nursery staff are Laura Holderman and Allison Miller. Dani Wilder substitutes and serves regularly for Committee Nights. Volunteers from the congregation provide additional support during special services, LOGOS, as well as for special events. Jim Pierce volunteers regularly for Board meeting nights. We are grateful to our staff and volunteers for their enthusiasm and cheerfulness in providing a positive experience for the children. This year we purchased a paging system to make it easier to contact parents during worship.

Sunday Experience

In 2016 Christian Education continued to provide the Sunday Experience program during the 10:30 worship service, for children preschool through 2nd grade. This program allows children to worship with their families for the beginning of the service then move downstairs following "Moments for Children" for age-appropriate lessons and activities. Children in K-2 focused on worship skills adopted from Feasting on the Word curriculum with specific focus on The Apostle's Creed (Sept 2015- June 2016) and The Lord's Prayer (Sept 2016- June 2017). Children in the preschool class focused on Bible stories and Celebrating God's World in Children's Church curriculum. During the summer, Sunday Experience continued with a program built around the curriculum "fruits of the spirit" taught by weekly volunteers. \$41.85 was collected from the children's offering and a check for that amount was sent to Stop Hunger Now.

Teachers for 2016 included: Kathleen Hong, Debbie O'Neal, Linda Johnson, Linda Lange, Marilyn Mills, Sandi Chapasko, Rachel Wade, Donna Ueckermann, Missy Sullivan, Carrie Jenkins, Yvonne Reese, Jen Neely, Glenda Baca, Lindsey Kim, Heather Gallagher, Liz Perraud, Sarah Trodden, and Jane Preston.

Teachers were assisted by: Colleen Hughes, Eleanor Orndorff, Lucy Neely, Fiona Neely, Kylee Hoffman, Kerri Holderman, Russell Hong, Haley Barham, Maddon Barham, Hilary Sandborn, Patrick Gavan and Sedona Sowell.

Respectfully submitted, Jane Preston, Sunday Experience Coordinator

Vacation Bible School

Over 105 preschoolers through fifth graders and about 70 youth and adult volunteers filled the church building and grounds during the last week in June for our annual Vacation Bible School. This year our theme was "Cave Quest - Following Jesus, the Light of the World". We learned about following in Jesus' footsteps and glorified God through song, prayers, discussions, crafts, and recreation.

The "VBS Planning Team" is a group of well-experienced VBS leaders, which allowed us to accommodate a large group of children. As we did last year, we capped early on at our 100 participant goal and even established a waiting list, most of whom we were able to accommodate. Our participants identify themselves as 30% from CMPC, 58% from another church (with a very wide mixture), and 12% as "none" or "various." For many of these children, this is their week of church, no matter how they might identify themselves.

The middle-school and high-school youth volunteers (nearly 30) led our VBS participants throughout the week either as group leaders or station assistants. In addition, they participated in a Tuesday afternoon mission day at Harmony Hall Assisted Living Facility and a pool party on Wednesday afternoon. We ended the week by inviting the families of our participants into the sanctuary to join us for our closing time followed by ice cream and sno-cones by the playground. We are blessed to be able to gather together people of all generations to offer this fun and faith-filled week to our church family and to our community. We are also appreciative of the donations of supplies and the time spent at our VBS Prep Nights which helps us keep our expenses lower.

We are looking forward to planning our next Vacation Bible School during the week of June 26 - 30, 2017 with a theme of "Maker Fun Factory - Created by God, Built for a Purpose."

Our VBS Leadership Team:

Director: Meghan Jones Logistics: Lisa Gavan Preschool: Pam Mitchell Kitchen: Kris Bloom

Registration: Tiffany Carmean Decorations: Laurie Stewart Opening/Closing: Haley Barham

Bible Station: Liz Perraud and Jen Neely

Imagination Station: Nancy Hahn Recreation Station: Maly Poon Post-VBS Youth: Liz Perraud

Christ Memorial Christian Preschool

The 2015/2016 school year was the 39th year the Christ Memorial Christian Preschool has provided a quality preschool education for children in Howard County. We are licensed by the Maryland State Department of Education (MSDE). Our school mission is to provide a loving Christian educational environment to families in our community. Our School philosophy is from Proverbs 22:6 "Point your children in the right direction ~ when they are old they won't be lost."

Our fiscal year begins on July 1 and ends June 30 of each year. During the 2015/2016 school year the preschool was enrolled at 98% capacity, with a waitlist of 8 children for our three-year old classes.

Staff:

Our staff consists of the following women who possess a love for our Lord and for our preschool children: Susan Benzing, Kim Brathwaite, Heather Gallagher, Mary Lewin, Julie Nienhuis, Stefanie Rosti, Jen Scheid, Kathleen Smith, and Barbara Stine.

Missy Sullivan retired at the end of the 2014/2015 school year after serving the preschool as director for thirteen years. Heather Gallagher returned from maternity leave to fill the position as director for the 2015/2016 school year. Assistant teacher Michael Rader left the preschool to return to university. God provided us with two wonderful Christian women to share the position of assistant teacher in his place: Susan Benzing and Jen Scheid. Both women have degrees in education and were first part of the preschool community as parents. They have been a wonderful addition to the staff.

Our focus this year has been on strengthening the connection between the preschool and the church community. We have brainstormed many ideas that will come to fruition during the beginning of 2017. Pastor Scott has had the opportunity to meet with our preschool children once a month to share a bible story and will continue to do so for the rest of the school year. The preschool will share monthly happenings in a Sunday bulletin insert starting in January. The preschool is also hoping to implement quarterly Preschool Sundays, in which we will welcome the preschool families into our Sunday services by giving the preschoolers the opportunity to share a song or poem they have learned in their classrooms.

Operational Budget:

Although we are part of CMPC, we do not rely on the church for financial support. All of the money we spend comes from our preschool families via tuition. During the 2015/2016 school year our budget for preschool was \$119, 858. Expenses include salaries for the director, the teachers, and the assistants; as well as supplies and operating costs. The preschool, along with assistance from the Mission and Local Outreach Committee, continues to provide financial assistance. During the 2015/2016 school year we were able to provide \$4482 in financial assistance to children who would otherwise have been unable to attend a Christian preschool. We would like to thank Annette Hinkle for taking over the accounting responsibilities of the preschool. She has been instrumental in making a smooth transition for the leadership of the preschool.

Preschool Board:

We are especially grateful to the Preschool School Board which provides oversight, support and integration. The Preschool Board has been especially supportive this school year in helping the new director feel welcome in her position. The board meets four times a year. Members of the 2015/2016 Preschool School Board are Sue Ashman, Kirsten Aquino, Alfreda Gill, Jen Neely, and Dani Wilder.

Outreach:

Although our school day centers on the needs of the preschoolers, we provide opportunities for our preschool families to know and strengthen their love of Christ and become familiar with Christ Memorial Presbyterian

Christ Memorial Christian Preschool (cont.)

Church. Our monthly newsletter is one way we inform our families of the various activities within our church. Many CMPC members first learned about our church while their child attended preschool. During the past year many of our preschool families participated in VBS, LOGOS, and Operation Christmas Child. The preschool staff feels blessed to have the amazing opportunity to share the love of God with our special preschoolers and to be part of CMPC's outreach to our community.

Respectfully Submitted By Heather Gallagher, Preschool Director

Second Sunday for Senior High Girls

"Second Sunday" is for CMPC senior high girls. They gather in the home of one of the leaders once a month to build relationships around a theme. Between 5-10 girls attend each gathering.

Adult leaders: Tiffany Carmean, Ashlee Hoffman, Sarah Trodden, Dani Wilder, Kirsten Aquino

Theology on Tap

"Theology On Tap" provides a time for men of the church to come together and engage in spirited discussion on a range of theological topics while enjoying an adult beverage or two. Conversations have covered topics such as "What is faith?" to reactions to the presidential election and many other interesting themes. We meet monthly at The Turn House (usually on the 3rd Tuesday of the month) for discussion, fellowship and good food and beverages. On average, in 2016, Theology on Tap was attended by 8 – 12 men of the church. All men are welcome to join us each month!

Confirmation

In March, after six months of study and conversation with Pastor Hoffman, 7 eighth grade students publicly confirmed their faith in Christ and were brought into membership of Christ Memorial Presbyterian Church. The CE Committee hosted a breakfast for the confirmands and their families.

Adult Bible Study Small Groups

In 2016 we began new Adult Small Group Bible studies. Our spring session had 35 people participating in 5 different groups meeting 6 times over about 5 months. They all studied the book of John through a book and video seriesby Rev. Adam Hamilton called "John: The Gospel of Light and Life." The study kicked off with a group dinner to discuss the first chapter together and ended with a potluck to debrief the study.

Our fall session had 25 people participating in 4 different groups meeting 5 times up until Christmas. We used another Adam Hamilton book and video called "Not a Silent Night" about the life of Jesus through the eyes of his mother Mary. The study kicked off and concluded with a Sunday morning potluck breakfast.



LOGOS is made up of four parts:

Bible Study: Studying the Bible as the model for Christ-centered living. Worship Arts: Learning and practicing ways to serve God through worship.

Recreation: Experiencing great fun at the expense of no one else.

Family Time: Experiencing being part of God's family over a shared meal.

At Christ Memorial we group our children and youth as:

BUGS (Bringing Up God's Servants): Preschool FROG (Fully Rely On God): K-5th Grade

ROCK (Reaching Out for Christ's Kingdom): Middle School

FISH (Fellowship In Senior High): High School

Leadership

LOGOS is operated by the LOGOS Leadership Team and is accountable to the Session though the Christian Education Committee. The LOGOS Team meets monthly throughout the entire year.

2015-2016 Leadership Team Director: Carrie Jenkins Treasurer: Heather Jackson

FISH Coordinator: Tiffany Carmean Bible Time Coordinator: Jennifer Neely

Family Time Coordinators: Kirsten Aquino and Liz Perraud

Worship Skills Coordinator: Jennifer Seinfeld

Recreation Coordinators: Laurie Stewart and Heather Barham

BUGS Coordinator: Pam Mitchell

Communications Coordinator: Rebecca Spain Special Events Coordinator: Ashlee Hoffman

Mission Coordinator: Miriam Miller

2016-2017 Leadership Team Director: Carrie Jenkins Treasurer: Heather Jackson

FISH Coordinator: Tiffany Carmean Bible Time Coordinator: Jennifer Neely

Family Time Coordinators: Lindsey Kim and Liz Perraud

Worship Arts Coordinator: Jennifer Seinfeld

Recreation Coordinators: Laurie Stewart and Heather Barham

BUGS Coordinator: Pam Mitchell

Communications Coordinator: Lauren Anderson Special Events Coordinator: Kirsten Aquino

Mission Coordinator: Joyce Danzig

As of December 2016, our current enrollment is 94 children and youth (Nursery: 1, BUGS: 11, FROG: 49, ROCK: 17, FISH: 16) We are continuing to grow as participants invite friends and those new to CMPC to give LOGOS a try! There are over 65 adults who volunteer regularly to run the ministry (parents, grandparents, young adults, empty-nesters, retirees, etc.).



We are committed to the process of call (rather than recruiting) to fill the many leadership and volunteer positions and strive to match the volunteers' gifts with the needs of the ministry. Regular training contributes to the strength of the ministry. We hold in-house volunteer training events each January and September as well as send people to GenOn Ministries national training events. In November, we held our annual LOGOS Sunday worship service, celebrating 29 years of LOGOS at CMPC.

Operating Budget

The LOGOS operating expenses are funded by tuition payments from each participating family and some additional donations from individuals. The operating expenses represent the costs of food, curriculum, music and scripts, postage, administrative supplies, mission projects, recreation supplies, adult training expenses, and special event fees. The tuition rate for 2016-2017 program year is \$150 for all participants. The Richard Burdis Memorial Fund was established by private donations to support families needing assistance for the LOGOS registration fees, for youth attending the summer conference (GenOn Youth Summit), and other special needs as deemed necessary by the LOGOS Leadership Team.

Commitment to Mission and Service

Through the LOGOS budget, Christ Memorial contributes to GenOn Ministries above and beyond the resources and training that we purchase to run our program. This financial support goes to support the wider (North American) ministry. Through our weekly LOGOS gatherings, our young people and volunteers have participated in reaching beyond the walls of our church through various projects and events. These have included making Christmas cards and ornaments for members of the congregation; Operation Christmas Child; providing Christmas gifts to children in need in Howard County; and presenting the LOGOS musical at an assisted living facility.

High School Summer Conference

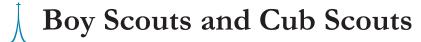
Each July, our rising eighth graders through college students, along with adult leaders, attend the GenOn Youth Summit. This discipleship-building week-long gathering brings together youth from all over for worship, small group Bible study, activities, and meals—a week of LOGOS! The Summit also includes a day of off-site mission work. Congregational-supported fundraisers help provide funds for our church group to attend each summer as well as in supporting an urban church's attendance (Concordia Lutheran Church, Worcester, MA). CMPC's annual Musical Treats and Sweets event is one of our primary fundraisers for this cause.

Congregational Support

We believe that God has called our congregation to offer this mid-week intergenerational ministry that focuses on providing the conditions for faith formation and spiritual transformation. God has equipped us with capable leaders, committed volunteers, and a supportive pastor and congregation. In our 29 years of operating LOGOS, we have nurtured many children, youth, and adults into a loving relationship with Jesus Christ.

We gratefully acknowledge all of those who support our ministry through prayer, financial contributions, and the sharing of time and talents. Together, we are able to operate a ministry that furthers the mission and vision of Christ Memorial Presbyterian Church.

Respectfully submitted, Carrie Jenkins, LOGOS Director (2014-2017)



Christ Memorial Presbyterian Church (CMPC) sponsors two units of the Boy Scouts of America (BSA): Cub Scout Pack 371 and Boy Scout Troop 75. The BSA has chartered CMPC through the Baltimore Area Council to provide the Scouting program to our youth via these units in order to instill lifetime values, develop ethical character, and to train young people in citizenship, service, and leadership.

The Scouts, leaders, and parents of both Cub Scout Pack 371 and Boy Scout Troop 75 have provided numerous volunteer service hours in direct support of CMPC as well as participated in service to other community organizations such as Operation Welcome Home at BWI airport. CMPC has also benefited from a number of outstanding Eagle Scout projects in 2016 to include our new prayer labyrinth and grilling station.

CMPC continues to support the National Pike District (basically all of Howard County) by providing the location for the monthly commissioner's meeting. This meeting is made up of adult volunteers from across the district by representing the BSA's National Council to the units and providing administrative support. The District Commissioner is CMPC member Jeff Seymour.

December is the month that units turn in their charter packages for the next fiscal year which runs January through December. Cub Scout Pack 371 and Boy Scout Troop 75 submitted their paperwork for signature to the CMPC Clerk of Session, Janene Holzberg, and the packages were forwarded to the Baltimore Area Council. The pack has 51 youth and 18 adults on its roster, and the troop has 69 youth and 61 adults on its roster.

The pack and troop are once again planning their participation in Scout Sunday services at CMPC in February.

Respectfully submitted, Dave Rose, CMPC Scout Liaison

Special Projects and Events Sponsored by CE

Blessing of the Backpacks

On the Sunday prior to the start of school, we held a Blessing of the Backpacks in worship for all students and teachers returning to the classroom (or starting for the first time).

Graduation Sunday

In June we recognized graduates (high school, college, graduate school) in Sunday morning worship.

Operation Christmas Child

Thanks to everyone who participated in Operation Christmas Child through CMPC. 127 shoeboxes were delivered to local drop-off centers for transport to a Samaritan's Purse processing center prior to shipment overseas. Because of your generosity the Good News of the Love of Christ will be brought to many children. This year Operation Christmas Child was organized by Joyce Danzig, Mission Coordinator for the LOGOS team.

Third Grade Bibles

In October we presented third graders with their own Bible (NRSV Children's Bible) either in Sunday morning worship or at LOGOS closing gathering. Parents were also given the book "100 Things Your Child Should Know Before Confirmation."



The Finance Committee is charged "To be effective stewards of assets, provided by God, contributed by the congregation, and committed to God's work; and to safeguard the resources of CMPC."

As we closed out activities in December we had cash and investments of \$1,376,000.

We were most grateful that our revenue came in at \$11,000 more than budgeted! We ended the year with a \$22,900 surplus due to the increased revenue, cost saving actions in operations, and tax savings on the Serenity Garden property (CMPC received a property tax exemption for a savings of about \$5,600 each year).

Ministry Expansion capital campaign pledge payments of \$977,182 were made in 2016 against the total congregational pledge of \$2,060,886. We have spent \$121,201 on costs of the project thus far.

A major portion of the Finance Committee's time this past year was spent in researching options for borrowing the balance needed to complete the Mission Expansion (up to \$1.8 million). Committee members consulted a number of financial institutions and compared the options offered by those interested in lending to CMPC, as well as a proposal from the Presbyterian church's Investment and Loan Program (ILP). The Committee recommended to Session that CMPC borrow from ILP. After receiving the committee's report on the viable options, Session agreed to present the congregation with the ILP financing proposal. At the congregational meeting on Dec. 18, 2016, it was unanimously agreed to proceed with closing on a loan from ILP. A second, 3-year follow-up capital campaign will be initiated in 2019 for the purpose of retiring the debt ASAP.

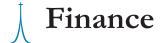
Financial Position as of December 31, 2016

Cash and investments	\$1,376,000
Other assets	\$25,000
Total assets	\$1,041,000

The operating budget tracks pledges and other giving against Session approved operating expenditures. Following is a summary of the last three years.

	2014	2015	2016
Revenue	\$475,526	\$480,158	\$491,176
Christian Education	\$7,546	\$6,272	\$5,102
Mission	\$44,830	\$44,295	\$43,551
Worship	\$12,122	\$15,843	\$13,586
Finance/Admin	\$37,206	\$33,568	\$29,295
Stewardship	\$370	\$-	\$85
Communications	\$19,119	\$23,311	\$20,262
Personnel	\$233,707	\$254,086	\$261,913
Board of Deacons	\$6,561	\$5,446	\$5,362
Property	\$115,312	\$95,804	\$89,120
Total Expenses	\$477,916	\$478,625	\$468,276
Net (deficit) surplus	\$(1,878)	\$1,533	\$22,900

Mission giving occurs outside the budget as well. See the Mission report for details.



Detailed financial statements are available for anyone who would like a copy. Sincere appreciation is extended to Finance Committee members for the many hours spent researching and evaluating funding options, and to members of this congregation for their generosity in supporting CMPC's mission to our sisters and brothers in Christ.

Respectfully submitted by Leta Loring, Committee Chair



The Ministry Expansion Committee was formed in early 2016.

We kicked off the year and the project by meeting with Charles Alexander who was the architect that worked with the Ad Hoc Facilities Committee to prepare the conceptual plans used for the capital Campaign. We found Charles to be very knowledgeable of the planning, approval, and building process to get our project completed. After meeting with Charles it was agreed by the committee to engage the Alexander Design Studio to continue the design for the expansion. The next step in the process was to retain additional professionals to complete the design team to get our plans approved through Howard County. The disciplines necessary to accomplish our task were a Civil Engineer, an Asbestos Consultant, a geotechnical consultant, and land use attorney. After receiving proposals from many firms and determining who could best help us through the process we chose the following to be on the design team; architect – Alexander Design Studio; Civil Engineer - Fisher, Collins and Carter, Asbestos Consultant – Land Sea and Air, Geotechnical Consultant – Robert Balter Co., Land Use Attorney – Carney, Kelehan. With the design and permitting team in place we started the planning process. Next we interviewed with General Contractors to help us understand costs and construction phasing. We interviewed five different contractors narrowed it down to two and after receiving recommendations selected Whiting Turner as the General Contractor.

With the team in place we proceeded with the arduous task of getting plans approved through the Howard County system. First was to develop a Conditional Use Plan to achieve the correct zoning for the building. A presubmission community meeting was held on June 22 to inform the community of our intent. The CUP was then submitted to Howard County for review. After receiving and addressing comments the plan was approved to be presented to the County Hearing Examiner. We have a meeting scheduled for Jan 30, 2017 at which time we hope the plan will be approved. The next step will be to get a Site Plan approved through Howard County Department of Planning and Zoning.

A large stumbling block to our project was avoided when after several meetings with Howard County officials we received a commitment from Howard County that they would undertake the installation of a new water main to serve the community. This new water main will supply the church with an adequate water supply to provide a sprinkler system for the building.

While the Conditional Use Plan and Site Development Plan are under review by Howard County the team has developed the building plans which are currently in the design development phase. This initial set of plans has been circulated to the General Contractor for an initial cost estimate.

To start 2017, the committee will be reviewing the design development plans and cost estimates to make determinations for moving the project forward. We look forward to having a construction project underway this summer.

Mission & Local Outreach

The Mission and Local Outreach Committee is responsible for the overall benevolence, giving, special offerings, and support for local, national, and international causes. It looks for ways to match congregation members' interests and skills with various projects and for ways to work ecumenically and in relationship with the Presbytery and General Assembly.

Committee members this year were Pete Berlowitz, Chad Board, Philip Davies, Alfreda Gill, Elise Jordan, Gail Marinelli, Don Mitchell, Leta Renich, Hyiwot Teshome, Jane Wall and BJ Walworth. Pastor Scott Hoffman attended several of the meetings.

Financial

The budget for 2016 was \$45,000 and was disbursed as follows:

- Local Missions -- \$15,708.61
- National and Global missions -- \$26,881.72
- Committee expenses (mission lunch) -- \$960.94
- Because of the unplanned overrun in the property budget, the committee forewent its normal contribution to the Pastor's Crisis Intervention Fund. The committee was able to do so because of the adequate balance in that fund.

The Committee provided financial support locally for the following.

- CMPC Preschool
- Rebuilding Together Howard
- Grassroots Crisis Intervention Center
- Laurel Advocacy and Referral Services (LARS)
- Trinity Presbyterian Church Food Pantry Carpentry Work

The theme in many of these local missions is to work with groups to provide people with food, shelter, and support in times of crisis, especially with organizations where members are involved.

Support was also provided to the following national and global missions:

- The Rev. Michael Weller and Mrs. Rachel Weller Missionary work in Ethiopia
- Assyrian Aid Society of America
- Pine Springs Camp
- ACCTS (Association for Christian Conferences, Teaching and Service)
- Friends of the Pakistan Education Board
- American Fiends of the Episcopal Diocese of Jerusalem
- Stop Hunger Now
- International Students Inc. (Newbrander mission with foreign university students in Philadelphia)
- Sialkot Hospital (Pakistan)
- Rebuilding effort in the City of Richwood, WV
- Bethel Free Health Clinic
- Friends for Health in Haiti
- Syrian American Medical Society

Special Activities

Special offerings totaling \$5,715.00 were received for the One Great Hour of Sharing, Christmas Joy Offering, and the Fifth Sunday Appeals. The One Great Hour of Sharing and Christmas Joy Offerings were forwarded to the Baltimore Presbytery for local missions. The Fifth Sunday Appeals were designated for:

Mission & Local Outreach (cont.)

- The Rev Michael and Rachel Weller
- Stop Hunger Now
- West Virginia Flooding Relief
- Pine Springs

During the last weekend in April, more than a dozen volunteers mobilized to perform home repairs for a low income family in Howard County. This was part of a broader effort by Rebuilding Together Howard County to rehabilitate the homes of disadvantaged local families.

April also featured a visit by the Rev. and Mrs. Michael Weller. Rev. Weller preached during worship and, later at a luncheon, Mrs. Weller shared details of her efforts to promote community health programs

Mission and Local Outreach partnered with the Christian Education Committee on two occasions:

- An event in May packaged 20,000 meals were readied for Stop Hunger Now for shipment to needy places around the world.
- In December kits for homeless people were prepared at the GIFT gathering.

A mission trip to Richwood, WV in September had members working for a long weekend in the rebuilding efforts.

For the 13th year, the Cold Weather Shelter had dozens of volunteers working between Christmas and New Years as shift workers preparing meals, bag lunches, providing transportation, and making our 18 guests feel at home.

On several occasions during the year, volunteers from CMPC generously offered their time to work for the day at Christian Services of Howard County where they helped sort and organize donations.

Respectfully submitted, Donald Mitchell, Committee Chair



CMPC is blessed with a hard-working and extremely talented staff. The year 2016 was productive and successful on all fronts due in large part to their efforts. We remain grateful for the blessing they are to each and all of us.

In 2016, after many years of service, we had to say good bye to Missy Sullivan, our director of the CMPC pre-school. We wish her well and a very happy retirement! Prior to leaving, Missy highly recommended Heather Gallagher as her replacement. Heather was subsequently hired and began the 2016/2017 school year as our new director. She is proving to be a valuable asset and we are blessed to have her.

Another highlight of 2016 was the October celebration of Pastor Scott's fifth year with CMPC and his 10th year in the ministry. It was a wonderful celebration and we are so thankful to have him.

The Personnel Committee encourages all church members to share their appreciation with all of our staff members as often as possible.

Respectfully submitted,
Shelley Clemens, Committee Chair
Christ Memorial Presbyterian Church Annual Report 2016



During 2016, the Property Committee at Christ Memorial Presbyterian Church (CMPC) attempted to balance the costs for essential maintenance and repair with possible deferral of issues that would be resolved as a result of the impending redevelopment of our facility. In addition to yearly budgeted routine cleaning, trash removal, lawn and property care, snow removal, and utilities (water, gas, and sewer), other significant and unforeseen critical maintenance/repair challenges arose over the course of the year. This was in large part due to our aging facility and infrastructure as well as years of neglect. This created budget variances from our anticipated costs and what was budgeted to what year end actual expenses were.

These variances included repairs to our aging electrical/lighting systems, the sanctuary roof to eliminate leaks, dishwashers in the kitchen, the HVAC system, and repairs to plumbing/bathroom fixtures. The maintenance and service of our facilities is needed for our worship and church activities as well as for adherence to regulations that permit us to maintain operation of our preschool. Much of this maintenance work was also related to safety concerns to not only ensure that our various ministries could function as needed but could do so without undo personal risks.

Our Property Committee members committed numerous hours to assist in the maintenance of CMPC during 2016. In addition to our spring and fall work days in which we were assisted by the Boy Scouts and their families, committee members donated their time to smaller projects on our monthly Committee Nights and at various other times throughout the year. The estimated savings of \$6500 were due to the contribution of labor as well as donated supplies by the committee and its members. In addition, over the last 2 years, our utility costs have leveled off and/or been reduced due to a major effort to replace inefficient lighting fixtures, use LED bulbs when possible, and add motion detection where prudent.

We are also indebted to committed CMPC members such as Jeff Orndorff of Orndorff Roofing for essential repairs to the building roof. Overall, the appearance and safety around the church building and property have seen significant improvements. Our property manager, Tito Baca, has been instrumental in negotiating favorable pricing for many expenditures and projects with external vendors and contractors. He has also performed numerous DIY repairs and critically evaluated various maintenance issues. Tito has tracked this work using a MS Project software program and calculated costs saved over the course of the year and submitted a "Funds Saved" file to document this work / savings.

The permanent grilling space and prayer labyrinth were projects that were completed as Scout Projects during 2016 in our Serenity Garden. These projects were done for minimal cost to the church and at a greatly reduced price for the Scouts themselves. In addition, they further enhance this area that now includes the fire pit, outdoor worship area, flower garden, and volleyball court.

We are grateful to our committed group of volunteers on the Property Committee that continue to give of their time, energy and abilities. In addition, members of the church and volunteers in the community have assisted us throughout the year. So while adherence to the budget was not possible, all the aforementioned who contributed this past year in various ways did allow us to keep up with various repairs and maintenance projects, minimize costs, and reduce overall spending over the course of the year, which would have been greatly increased otherwise. So, we have used the lessons learned from the past year and new information gained to request a budget for 2017 that accurately reflects the most immediate and pressing needs of the church.

Respectfully submitted, Terry Brown, Committee Chair



The Stewardship Committee is charged with matching the time, talents, and treasures of the congregation with the needs of the church. The committee met every Committee night to begin a plan to promote stewardship throughout the year. A Time and Talent survey was conducted (online and available on paper) and resulted in 81 completing the form to be used to match members with projects and ministry opportunities. During October and November, the fall pledge campaign was conducted through a series of "Minute for Stewardship" talks and bulletin insert for five Sundays. Commitment cards were distributed and collected on November 9 as part of the closing of the service. Members of the congregation brought forward their pledges and paper Time and Talent surveys (if they had not already completed it online). The congregation gathered in a circle around the sanctuary and shared what they are most thankful for about CMPC. A follow-up letter with pledge card and survey was sent to approximately 150 families. A second follow-up letter went out in late December to families who had pledged in previous years. To date, the campaign has successfully resulted in 123 pledges, an 8% increase in giving units over last year. The current pledged total to date (1/10/16) is \$ 429,714.00 in support of planned programs for 2017.

Respectfully submitted by Sue Ashman, Committee Chair

Worship & Music

One of the significant accomplishments of the past year was the installation of the new soundboard we purchased at the end of last year. With a lot of help from Neil Danzig and Joe Marinelli, we managed to get the new board and microphones installed, tested and ready to use in time for Youth Sunday. The replacement of our old sound equipment has helped ensure high quality sound reinforcement that has enhanced our worship experience.

Again this year I would like to share a few of the times and events from this past year that were especially meaningful to me:

Holy Week – March 20th through Easter Sunday, March 27th. This was an incredible journey in the life of our congregation. From the triumph of Palm Sunday through the pangs of Maunday Thursday and Good Friday to the joyous celebration of Easter, what a time to walk closer with our Lord.

May 15th – The Fugitive Brass concert was a wonderful event and opportunity to enjoy the musical gifts of some terrific local talent. What a great opportunity to reach out into our community and welcome neighbors to our sanctuary.

June 19th – The Trinity Choir led us in worship with the first of two cantatas this year. Back by popular request we again presented, Our Father, by Pepper Choplin. This year we were able to enhance the presentation with a chamber orchestra to accompany this inspirational work that was so popular with so many people last year we just had to present it again.

Over the summer months while the choir was on hiatus, we enjoyed the musical offerings of many folks from our congregation. This summertime tradition continues to be a wonderful blessing for our congregation. In what may become a new summer tradition, this year we celebrated communion by intinction during July and August. This practice of each worshiper coming forward to dip some bread into the cup has become very familiar to members of our congregation and hopefully will be something we continue to do during the summer months in the future.

Worship & Music (cont.)

October 23rd we celebrated the three years of the beautiful Steinway B' piano that graces our sanctuary. The hymn singing and special musical offerings featuring our piano made for a memorable time of praise and fellowship.

November 13th was LOGOS Sunday which provided our congregation with another reminder of the blessing of so many children and youth growing in faith and love of our Lord Jesus through the LOGOS program.

December 4th was the day of our pulpit swap where our Pastor Hoffman changed pulpits with Pastor Ron Hankins of Trinity Presbyterian of Baltimore. Both congregations were blessed by the inspired preaching of two wonderful ministers of God's word. After the service Pastor Hoffman led a caravan of folks from Trinity back to CMPC for a marvelous GIFT event of food, fellowship, and a joy filled time of singing Christmas carols. I sincerely hope that this experience is something we can do again.

The Christmas cantata, our second cantata for 2016, Darkness into Light, another wonderful work by Heather Sorenson was offered during worship on December 18th. This glorious choral presentation featured a great chamber orchestra, beautiful music and singing, thought provoking readings, and a message of hope reminding us how God sent His Son, Jesus to bring light to all the nations.

That was a very busy day in the life of our congregation. In addition to the congregational meeting right after the service, later that evening we had our Longest Night Service. I wish that more folks would avail themselves of this quiet, meditative service of remembering and drawing closer to God. This time of reflection is an opportunity to break with the hustle and bustle of the season and refocus our attention on the real reason of Christmas to remind us that God is truly with us.

Both services on Christmas Eve filled us all with the joy and wonder that manifests so well at Christmas. The children, the music, the lights (even the popping of glow lights), the beautifully decorated sanctuary and tree all accompanied the telling and retelling of that familiar story of God's promise fulfilled.

Many thanks to all the folks who helped to make these and all of our services so special here at CMPC especially our choirs, liturgists, ushers, our sound team, communion servers, communion preparers, those who helped to 'green' and 'de-green' our sanctuary and so many other things needed each week. There is a lot that goes on behind what everyone sees on Sunday morning and the time, talent and energy that so many provide to glorify our God help to make all that possible.

The Worship and Music Committee is charged among other things to 'Work closely with pastor and music personnel in oversight of worship services and music programs'. Our Church's Book of Order also states that the session of the congregation is to provide that the:

- Word of God may be truly preached and heard.
- Sacraments may be rightly administered and received.

Working with Joy Exner and Lorri Yawney is such blessing. Their commitment to praising God and proclaiming the Gospel through music is a huge part of what makes every Sunday a wonderful celebration. Working closely with Pastor Hoffman over the past few years to carry out the charges and responsibilities of the committee has been and I pray will continue be a great honor and privilege. Our Congregation is truly blessed by having such a wonderful pastor. Thank you so much Scott.

Respectfully submitted, Allen Exner, Committee Chair



The Care and Wellness Committee has completed its fourteenth year of ministry as part of the Board of Deacons. Members of the committee for 2016 were Kris Bloom (moderator), Markita Garner, Colleen Hughes, Jackie Jenkins, Katie Kinzie, Marjay Laske, Lucy Neely, Andrea Raid, Sandy Rowan, Barb Schmehl, and Nancy Walworth. Jan Keister and Eleanor Orndorff also helped with events.

The Prayer Shawl Ministry, a sub-committee of Care and Wellness, provided shawls, which are knitted or crocheted by church members, to be given to friend or family members experiencing illness, birth, joys, or difficult times in life. Baby blankets and hats are also knit for church members who have had babies.

Our Card Ministry is an important part of the Care and Wellness Committee. Markita Garner sent homemade and donated cards to church members who were ill, members who requested prayers, bereaved families, shut-ins, or any others in our thoughts. Kris Bloom sent Valentine's Day and Halloween cards to CMPC college students. Barb Schmehl sent birthday cards to all members throughout the year. We also sent Christmas cards, which Barb Schmehl prepared, to all members. While our cards are donated, postage for all the cards accounts for a major portion of our budget. Thank you to the stamping club and Nancy Walworth for our beautiful donated cards.

Nancy Walworth coordinated meals, through Meal Train, to be provided for members and their families who have had illnesses, births, or deaths in the family, or families who are going through a difficult time.

Colleen Hughes oversees and publishes the Prayer Chain rweekly. In April, members of the Prayer Chain were invited to a luncheon where Pastor Hoffman discussed the power of prayer. This year the members of the Care & Wellness Committee catered the luncheon saving much of our budget.

The Care & Wellness Committee continued to organize memorial receptions following funerals. Marjay Laske and Jan Keister arranged for necessary donation of refreshments and coordinated volunteers who provided service during these receptions.

Occasionally, transportation is requested by church members for doctors' appointments, rides to church, and other needs. Members of the Care and Wellness provide or coordinate this service whenever possible.

Kris Bloom worked with the Red Cross to organize an annual blood drive in August. This year we were able to exceed the goal set for us by the Red Cross.

Because of careful use of our budgeted funds, the Care & Wellness Committee came in well under budget and was able to return \$600 of our \$1200 budget to the Session to be used for needed expenses.

Respectfully submitted, Kristine Bloom, Committee Chair



The Fellowship committee plans and organizes activities and programs that bring our congregation and community together for relationship building and fun. Our activities are open to members and non-members alike for their enjoyment. In 2017 we will continue to offer the standard events that have become CMPC staples and traditions and will also take on several new responsibilities including oversight for our Women-4-Women (W4W) program and co-hosting the Halloween Trunk-or-Treat event with the preschool.

The committee members for 2016 included Heather Barham, Maddon Barham, Bob Clemens, Wes Millard, Miriam Miller, Rick Mills, Cindy Pettit and Todd Stubbs (Chair).

All Fellowship Committee events are coordinated by members of the team but our continued success rests on the cooperation and volunteerism within the entirety of our CMPC community.

2016 Fellowship Committee Events included:

- Sunday Fellowship Hour
- Chili Cook-off
- Mother's Day Flowers
- Strawberry Festival
- Father's Day Chocolate Bars
- Weller Luncheon
- Ice Cream Social
- Church Picnic
- Columbia Jazz Band Concert
- Pastor Appreciation Luncheon
- Greening & De-Greening of the Church
- Christmas Caroling

Respectfully submitted by Todd Stubbs, Committee Chair

Membership & Hospitality

In 2016 the Membership and Hospitality Committee was happy to welcome many new members into the church. The members of the committee, as well as many other invaluable volunteers, continued to be active in greeting people as they arrive for church services and other special events. We continue to greet first time visitors with a coffee mug full of literature about CMPC as well as the LOGOS program and the Preschool. This year we began to hand out small tumbler cups to the children of first time visiting families. The cups contain a card from our LOGOS children welcoming them to our church, as well as a few small treats. We have heard often from new members that they immediately felt welcomed upon entering our doors. This year we embarked on a year long process of creating a new pictorial membership directory. We had 118 families photographed for the directory, as well as several individuals and families that submitted photos to be included in the directory. A small sub-committee worked hard throughout the summer and fall to organize the layout and information needed for the directory. Directories were distributed to members in early December.

Respectfully submitted by Ashlee Hoffman, Committee Chair